

Attachment A – BPSAA ATTESTATION

ATTESTATION

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)

TO: The Board, **Headwaters Health Care Centre**, (the “Board”)

FROM: **Kim Delahunt**
President and CEO
Headwaters Health Care Centre

Date: **May 31, 2024**

RE: **April 1, 2023 – March 31, 2024** (the “Applicable Period”)

On behalf of the **Headwaters Health Care Centre** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a **President and CEO** in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters. I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at **Orangeville**, Ontario this **May 31, 2024**.



Kim Delahunt
President and CEO
Headwaters Health Care Centre

I certify that this attestation has been approved by the board of the **Headwaters Health Care Centre** on **May 31, 2024**.



Hugh O’Brodovich
Chair of the Board
Headwaters Health Care Centre

SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

A non-competitively procurement was initiated for an independent firm to perform a non-union compensation review. Rationale for this procurement was to ensure compatibility with a previous compensation review.

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions.

3. Exceptions to the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions.

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

No known exceptions.

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet;

The Hospital initiated an urgent, non-competitive procurement for minor orthopedic trauma instruments to meet the necessary timing for delivery and funding requirements. This strategic single-sourced procurement was made with approval of senior management to maintain operational effectiveness, quality of care, and value for money. It is critical in the healthcare industry that the organization maximizes the value it receives from the use of public funds and that procurement activities result in the delivery of the right product or service at the right time and right place.

The Hospital and/or our Shared Services Organizations (SSO), which include Shared Services West, Mohawk MedBuy, HealthPro, Canadian Medical Equipment Protection Plan, Kinetic GPO and the OEMC, continue to execute a sourcing strategy that maximizes available resources to complete procurement requirements in a timely and effective manner. With the exception of the above noted non-compliance, all SSOs have stated they are fully compliant with the BPS Procurement Directive for the 2023/24 fiscal year. The Hospital will continue to oversee its procurement processes to ensure continued alignment with Hospital procurement and signing policies as well as the BPS Procurement Directive, CFTA and CETA requirements.

SCHEDULE B: Use of Consultants

No.	Consultant Firm Name	Name & Title of Consulting Contract	Contract Terms (Original plus renewals / amendments)	Procurement Value (Originals Plus renewals / amendments)	Actual Paid	Consultant Selection Process (Open/Non-Compete + Reasons for Non-Compete)	Agreement Modifications (If Yes, Provided in Agmt? Reasons?)
1	Compensation Governance Partners	214766 - Non-Union Compensation Review	January 1, 2024, to March 31, 2024.	\$60,624	TBD by Hospital	Non-competitive, to ensure compatibility with previous project.	No