

Committee Member	ATTENDANCE REGISTER										# of Mtgs.
	Sept. 24/19	Oct. 29/19	Nov. 26/19	Jan. 28/20	Feb. 25/20	Mar. 24/20	April 28/20	May 26/20	June 16/20 <small>*special*</small>	June 16/20	
Lori Ker, Chair	P										1
Sandy Kang-Gill, Vice Chair	P										1
Krista Collinson	P										1
Janice Cockburn	P										1
Louise Kindree	P										1
Warren Maycock	P										1
Hugh O’Brodivich	P										1
Janice Peters	P										1
Tim Peters (F)	P										1
Greg Pope	P										1
Dave Straughan	R										0
Ken Topping	P										1
Carolyn Young	P										1
Kim Delahunt	P										1
Dr. Peter Cino	P										1
Peter Varga	P										1
Dr. Jeff McKinnon	R										0
Dr. Mercedes Rodriguez	P										1

**Staff Present:** Monique Porlier, Dora Boylen-Pabst and Bonnie Kulba    **Guest:** Kim Delahunt

**1.1 CALL TO ORDER**

The Chair called the meeting to order at 8:17 pm.

**1.2 DISCLOSURE OF CONFLICT OF INTEREST**

Board Members disclosed and registered their conflicts of interest that will stand throughout the 2019/2020 Board Term unless otherwise notified. Additional disclosures will be added throughout the year if required.

**1.3 APPROVAL OF AGENDA**

One amendment to the Agenda was noted: verbal update from the Finance & Audit Committee.

**MOTION:** Moved by Krista Collinson, seconded by Greg Pope, “that the amended Agenda be approved.”  
**CARRIED**

**1.4 CHAIR’S REMARKS**

The Chair welcomed everyone to the first meeting of the 2019/2020 Board term and thanked everyone for attending. The Chair shared her vision on Board leadership, collaboration and good governance.

**1.5 BOARD ACTION LOG**

A template of the Action Log was included for new Members to view format. No carry over items from the previous Board term were noted.

**3.1 QUALITY COMMITTEE REPORT**

The Chair of the Quality Committee provided an update from the September 13, 2019 Quality Committee meeting and orientation. The Chair noted that the Committee reviewed their Terms of Reference and Work

Plan for the year and that both would be coming forward for Board approval in October. The Orientation focused on an overview of the hospital, key aspects of quality and patient safety. The Chief of Staff provided an introduction to the Emergency Department return visit audit that is currently underway and will be reported in January 2020. The Committee received an overview of Ontario Health Teams (OHT) and the current state of Hills of Headwaters full application.

#### **BOARD WORK PLAN**

The 2019/2020 Board Work Plan was reviewed and approved.

**MOTION: Moved by Louise Kindree, seconded by Krista Collinson, "that the Board Work Plan for 2019/2020 be approved." CARRIED**

#### **GOVERNANCE COMMITTEE WORK PLAN AND TERMS OF REFERENCE**

The 2019/2020 Governance Committee Work Plan and Terms of Reference were reviewed and approved.

**MOTION: Moved by Ken Topping, seconded by Louise Kindree, "that the Governance Committee's Terms of Reference and 2019/2020 Work Plan be approved." CARRIED**

#### **FOUNDATION REPORT**

The new Chair of the Foundation provided the Board with an update on staffing, events, marketing and fundraising initiatives. The Chair also noted that the Foundation's revised Terms of Reference would be put forward to the Foundation Board for approval this week.

He reported that the Tour de Headwaters was a huge success with over 350 riders this year. He anticipates that that number will be closer to 500 next year. The Board congratulated Tim Peters on the success of this event and thanked him for his support with this event.

#### **CEO Q1 REPORT**

The CEO provided the Board with an overview of environmental highlights, current risks, hospital trends and performance. She noted that two new items were added to the Risk Registry; Workplace Violence and Inpatient Units staffing levels. Although Workplace Violence was added as a risk, substantial education has been rolled out to management and front-line staff and on-going.

#### **MAC REPORT**

The Chief of Staff provided highlights from the September 18, 2019 Medical Advisory Committee. Dr. Peter Cino's term as Chief of Anaesthesia ended when he accepted the position of Chief of Staff. Dr. Mark Murphy has been elected by this group to be Chief of Anaesthesia starting September 1, 2019 for a three-year term.

**Motion: Moved by Greg Pope, seconded by Louise Kindree, "That the Board of Directors approve Dr. Mark Murphy hold the position of Chief of Anaesthesia from September 1, 2019 to June 30, 2022." CARRIED**

#### **MAC CREDENTIALS REPORT**

The Chief of Staff presented the following changes and new appointments of professional staff for Board approval. No concerns were raised by the Board as all processes were followed.

#### **Change in Status or Department:**

	<b>Professional Staff</b>	<b>Department(s)</b>	<b>Change</b>
1.	<b>Dr. Daneilla Dimitri</b> has resigned from her position as an Associate Hospitalist however wishes to remain in	Family Practice Anaesthesia	Anaesthesia only as a Term staff member

	Anaesthesia as a Term staff member. She is currently on maternity leave.		
2.	<b>Dr. Lancia Guo</b> has resigned as of August 31, 2019 from her position as an Associate Radiologist.	Diagnostic Imaging	Resignation
3.	<b>Dr. Baieruss Trinos</b> has resigned as of October 27, 2019 from his position as an Associate Hospitalist.	Family Practice Hospitalist Medicine	Resignation
4.	<b>Dr. Pratibha Vasudeva</b> has resigned as of February 28, 2020 from her position as an Active Obstetrician & Gynaecologist.	Obstetrics Surgery	Resignation

**Motion: Moved by Greg Pope, seconded by Warren Maycock “that the “Board of Directors approve the above changes in department, status and resignations with dates noted as above.” CARRIED**

**New Appointments:**

	Professional Staff	Category	Department(s)	Temporary Privileges Date
1.	<b>Dr. Michael Gagnon</b> is a family practice physician who plans to join the palliative care group at HHCC.	Associate	Family Practice	None
2.	<b>Dr. Ricky Jrearz</b> is a general surgeon who has been hired to fill a full time vacancy. He began here on August 1, 2019.	Associate	Surgery	July 16, 2019
3.	<b>Dr. Marco Iafolla</b> is an oncologist who has joined the group at William Osler. He plans to begin here in October.	Regional Affiliate	Medicine	None
4.	<b>Dr. Kirstin Perdrizet</b> is an oncologist who has joined the group at William Osler. She plans to begin here in October.	Regional Affiliate	Medicine	None
5.	<b>Dr. William Raskin</b> is an oncologist who has joined the group at William Osler. He began here on July 30, 2019.	Regional Affiliate	Medicine	July 17, 2019
6.	<b>Dr. Blerta Starova</b> is a pathologist who has joined the group at William Osler.	Regional Affiliate	Medicine	None

**Motion: Moved by Greg Pope, seconded by Sandy Kang-Gill, “that the Board of Directors approve the above new appointments with privileges as delineated until June 30, 2020.”**

**Associate Staff Evaluations:**

	Associate Staff Member	Department(s)	Board Approved Privileges	6 Month Review	12 Month Review	Recommendation
1.	<b>Dr. Qussay Alshahabi</b>	Emergency	May 24/16 (Term) July 1/19 (Associate)	Feb 13/19	Aug 29/19	Promotion to Active staff
2.	<b>Dr. Anthony DiFonzo</b>	Emergency	Nov 17/15 (Term) July 1/19 (Associate)	Feb 13/19	Aug 29/19	Promotion to Active staff
3.	<b>Dr. Ashley Kim</b>	Surgery	Sep 25/18 (Associate)	Mar 13/19	Aug 29/19	Promotion to Active staff

**Motion: Moved by Greg Pope, seconded by Carolyn Young, “that the Board of Directors approve the above promotions to Active staff, effective immediately, with privileges as delineated until June 30, 2020.”**

#### **FINANCE & AUDIT COMMITTEE REPORT**

The Chair of the Finance & Audit Committee provided a verbal update of highlights from the September 23, 2019 Finance & Audit Committee meeting. A formal report of all items will be brought forward to the Board at the October 29, 2019 meeting.

One item was brought forward for Board approval; That the Board of Directors approve that the Board Chair and President & CEO be authorized to sign the second 2019/2020 HSAA Amending Agreement, extending the Schedules in effect on September 30, 2019 to March 31, 2020.

The Board asked the Chair of the Finance & Audit Committee if there was any risk to which to Chair answered there are no risks to extending to March 31, 2020.

**Motion: Moved by Greg Pope, seconded by Warren Maycock "That the Board of Directors approve that the Board Chair and President & CEO be authorized to sign the second 2019/2020 HSAA Amending Agreement, extending the Schedules in effect on September 30, 2019 to March 31, 2020." CARRIED**

#### **4.1 ONTARIO HEALTH TEAM**

The CEO provided the Board with an update on the Hills of Headwater's Collaborative and brief overview of the Full Application. The CEO noted that there was great collaboration across the community in completing the full application and made special note of the primary care physicians leadership, especially Dr. Catania and Dr. Rodriguez. The Board echoed Stacey's remarks and concurred that the leadership and community engagement has been second to none.

**Motion: Moved by Greg Pope, seconded by Krista Collinson, "That the Hills of Headwaters Collaboration endorsement submission be approved by the Headwaters Health Care Centre Board of Directors by the October 9, 2019 deadline."**

#### **5.1 CONSENT AGENDA**

Board of Directors Minutes June 18, 2019 (regular), June 18, 2019 (special), July 31, 2019 (special), Executive Committee Minutes July 16, 2019, July 24, 2019, August 2, 2019, September 6, 2019, Draft Governance Committee Minutes September 11, 2019, Draft Quality Committee Meeting Minutes September 13, 2019.

**Motion: Moved by Warren Maycock, seconded by Greg Pope "That the Board of Directors approve the Consent Agenda." CARRIED**

#### **6.0 INFORMATION**

**6.1** Upcoming meetings and events were reviewed.

#### **7.0 ADJOURNMENT**

With there being no further business, the meeting was adjourned at 9:20 pm



Lori Ker, Board Chair



Kim Delahunt, Secretary