

ATTENDANCE REGISTER										
P = Present R = Regrets A= Absent t/c = teleconference										
Committee Member	Sept. 25/18	Oct. 30/18	Nov. 27/18	Jan. 29/19	Feb. 26/19	Mar. 26/19	April 30/19	May 28/19	June 18/19	# of Mtgs.
Louise Kindree, Chair	P	P	P	t/c	P	P				6
Lori Ker, Vice Chair	P	P	P	t/c	P	P				6
Dr. Somaiah Ahmed	P	P	P	R	P	P				5
Kirk Brannon	P	P	P	t/c	P	P				6
Sandy Kang-Gill	P	P	P	t/c	P	P				6
Krista Collinson	P	P	t/c	t/c	t/c	t/c				6
Warren Maycock	P	R	P	t/c	R	P				4
Janice Peters	P	P	t/c	t/c	P	P				6
Greg Pope	P	R	P	t/c	P	P				5
Dave Straughan	R	P	P	t/c	t/c	P				5
Ken Topping	R	P	P	t/c	t/c	P				5
Carolyn Young	P	P	P	t/c	P	t/c				6
Stacey Daub	P	P	P	t/c	P	P				6
Peter Varga	P	P	P	t/c	R	P				5
Dr. Paul Scotton	P	P	P	t/c	P	P				6
Dr. Michael Stefanos	R	P	t/c*	t/c	P	P				5

Staff Present: Monique Porlier, Dora Boylen-Pabst and Bonnie Kulba

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:27 pm.

2.1 DISCLOSURE OF CONFLICT OF INTEREST

Outside of standing disclosure of Greg Pope (Banking Services) no conflict of interest was disclosed.

2.2 APPROVAL OF AGENDA

MOTION: moved by Warren Maycock, seconded by Lori Ker, **“that the Agenda be approved as presented.” CARRIED**

2.3 CHAIR’S REMARKS

The Chair welcomed everyone and noted that the last few weeks have been unprecedented in terms of Government announcements and actions including a plan to centralize procurement and advancing Ontario Health’s oversight through the dismissal of 20 Health Agency Boards including the LHINs. The Provincial budget is expected April 11 and we expect to get further insight into the government’s directions, including the health care budget and Ontario health teams.

2.4 BOARD ACTION ITEM LOG

The Board Action Item Log was reviewed and all items are on track.

3.1 SPIRITUAL CARE

Barbara Moulton, Headwaters Spiritual Coordinator along with 3 Headwaters Chaplains provided an overview on Spiritual Care, their purpose and shared some moving stories. The Board was very interested in their daily interactions with patients and families and provided their full support to the meaningful work they do.

4.1 FOUNDATION REPORT

Kirk Brannon provided the Board with an update on fundraising events and the Foundations FY20 budget and business plan. The theme of the FY20 plan is modest growth combined with an investment in organizational infrastructure (analytics, database improvement), and a move to industry best practices (such as cost-per-dollar spent on events, bequest goals, etc.).

Strategic Plan – the Foundation’s current Strategic Plan extends to March 2020. Given the investment in infrastructure this year, the release of the Hospital’s own Strategic Plan in June, and some important internal pre-campaign discussions/planning, the Governance Committee of the Board has decided to extend the Foundation’s Strategic Plan by a year to March 2021, and work on a new plan, that will coincide with the development of a Campaign Plan.

4.2 CEO UPDATE

The CEO provided an update on the Chief of Staff recruitment. The current Chief of Staff’s term ends at the end of August 2019 and efforts have commenced to secure her replacement in accordance with the By-Laws.

We recently reached out to our Municipal Leaders to invite them to Headwaters to tour the hospital, get to know one another, understand the issues that matter to them and their citizens and to start a conversation about collaborating on health care planning in our region. One of two sessions have been successfully held with the second session scheduled for later this week.

The Board felt that community relationship building is key to the success of the hospital.

4.3 FINANCE & AUDIT COMMITTEE REPORT

The Chair of the Finance & Audit Committee provided an update on Meditech Expanse and brought forward the following items and recommended for Board approval.

Meditech Expanse Hospital Information System Project

As this is an emerging item, with information being presented to the Committee at its March 25th meeting, following the date of the report, the Chair will present a verbal report at this meeting. The Chair confirmed that the contract was close to being signed and that this project was moving forward.

2019/20 Capital Budget

The Finance and Audit Committee Chair provided an overview of the capital planning process, including work to close the gap between management’s proposed capital items and the Foundation’s annual grant, with the Committee recommending the approval of the 2019/20 Capital Budget as presented.

**Motion: Moved by Greg Pope, seconded by Dave Straughan [Subject to approval by F&AC on March 25th] “That the Board of Directors approve the 2019/20 Capital Budget, as presented.”
CARRIED**

2019/20 HAPS and Extension of 2018/19 HSAA and LHIN 2019/20 Obligations

The Finance and Audit Committee Chair provided an overview of the 2019/20 HAPS planning process noting the LHIN direction and rationale to extend Headwaters' 2018/19 HSAA to September 30, 2019.

Motion: Moved by Greg Pope, seconded by Sandy Kang-Gill [Subject to approval by F&AC on March 25th] "That the Board of Directors approve the extension of the 2018/19 HSAA to September 30, 2019, for signature by the Board Chair and CEO by March 27th, 2019." CARRIED

4.4 GOVERNANCE COMMITTEE

The Chair of the Governance Committee informed the Board of our focus for recruitment based on the Skills Matrix submissions and shared the recruitment package and process which included an updated Application Form and One Page Board Director Recruitment Profile for 2019-2020.

An update was provided on the Governance Centre of Excellence Board Self-Assessment Survey timelines and purpose.

The Board retreat theme, Integration and Population Health, and guest speaker bios were shared with the Board.

4.5 QUALITY COMMITTEE

The Chair of the Quality Committee provided an overview of the 2019/2020 Quality Improvement Plan.

Engagement commenced in January 2019 with a broad group of stakeholders that have influenced the plan as it evolved. Senior Management Committee and Medical Advisory Committee approved the 19/20 narrative and quality improvement plan (QIP) and 18/19 progress report on 20th February 2019. Quality Committee of the Board approved the plan for recommendation to the Board of Directors on March 8, 2019.

Motion: Moved by Sandy Kang-Gill, seconded by Ken Topping "That the Board of Directors approve the 2019/20 Quality Improvement Plan as presented." CARRIED

5.1 DRAFT STRATEGIC PLAN AND BRAND REFRESH

Earlier this year we identified as part of our new strategic plan and our renewed purpose, the hospital would engage in a branding refresh that would extend to the Foundation and Auxiliary. The Friendship Gardens also indicated their interested in a brand refresh. It's our goal that our refreshed brand will pay homage to Headwaters' past as well as carry the hospital into the future.

The Board agreed that although the "heart" was an important part of the hospital's past it was time to move forward with a refreshed logo. The Board liked and agreed on the colour but asked that Headwaters be in blue and Health Care Centre be in green, reverse the colours.

Motion: Moved by Lori Ker, seconded by Greg Pope "That the Board of Directors approve the refreshed brand for adoption and fiscally responsible implementation at the hospital." CARRIED

5.2 ONTARIO HEALTH TEAMS

The CEO discussed the approach/options with the Board, with a focus on what is most important to the Board, risks and opportunities. Senior leadership is seeking support to continue the work with partners to prepare for an Ontario Health Team submission.

The Board agreed that moving forward is in the best interest of the hospital and our partners.

Motion: Moved by Dave Straughan, seconded by Lori Ker "That the Board of Directors supports senior leadership's continued work with local leaders to prepare for an Ontario Health Team submission". CARRIED

6.1 CONSENT AGENDA

The consent agenda items were included in the meeting materials.

Motion: Moved by Greg Pope, seconded by Warren Maycock "That the Board of Directors approve the Consent Agenda items" CARRIED

7.1 INFORMATION ITEMS

The Chair reviewed all upcoming meetings and events.

8.0 ADJOURNMENT

With there being no further business, the meeting was adjourned at 7:47 pm.



Louise Kindree, Board Chair



Stacey Daub, Secretary