

ATTENDANCE REGISTER										
P = Present R = Regrets A= Absent t/c = teleconference										
Committee Member	Sept. 25/18	Oct. 30/18	Nov. 27/18	Jan. 29/19	Feb. 26/19	Mar. 26/19	April 30/19	May 28/19	June 18/19	# of Mtgs.
Louise Kindree, Chair	P	P	P	t/c	P	P	P			7
Lori Ker, Vice Chair	P	P	P	t/c	P	P	P			7
Dr. Somaiah Ahmed	P	P	P	R	P	P	P			6
Kirk Brannon	P	P	P	t/c	P	P	P			7
Sandy Kang-Gill	P	P	P	t/c	P	P	P			7
Krista Collinson	P	P	t/c	t/c	t/c	t/c	P			7
Warren Maycock	P	R	P	t/c	R	P	P			5
Janice Peters	P	P	t/c	t/c	P	P	P			7
Greg Pope	P	R	P	t/c	P	P	P			6
Dave Straughan	R	P	P	t/c	t/c	P	R			5
Ken Topping	R	P	P	t/c	t/c	P	P			6
Carolyn Young	P	P	P	t/c	P	t/c	P			7
Stacey Daub	P	P	P	t/c	P	P	P			7
Peter Varga	P	P	P	t/c	R	P	R			5
Dr. Paul Scotton	P	P	P	t/c	P	P	R			6
Dr. Michael Stefanos	R	P	t/c*	t/c	P	P	P			6

Staff Present: Monique Porlier, Dora Boylen-Pabst and Bonnie Kulba

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:27 pm.

2.1 DISCLOSURE OF CONFLICT OF INTEREST

Outside of standing disclosure of Greg Pope (Banking Services) no conflict of interest was disclosed.

2.2 APPROVAL OF AGENDA

MOTION: moved by Warren Maycock, seconded by Ken Topping, **“that the Agenda be approved as presented.” CARRIED**

2.3 CHAIR’S REMARKS

The Chair welcomed everyone and kept remarks short to allow for guest presentations and questions from Board.

2.4 BOARD ACTION ITEM LOG

The Board Action Item Log was reviewed, and all items are on track.

3.1 ONTARIO HEALTH TEAMS

The Chair welcomed Mr. Bob Borden, DAFHT President and Ms. Lianne Barbour, DAFHT Executive Director who provided the Board with an update on their services, primary care landscape and an update on Dufferin Caledon as it relates to Ontario Health Teams.

The Board asked several questions around demographics of patients, funding and patient referrals; doctor referral vs. patient contact direct. The Executive Director confirmed that a majority of their patients are an older adolescent population and all services are funded by OHIP. She also confirmed

that many doctor referrals result in missed appointments and find a higher success rate with patients who contact them direct due to readiness for treatment.

The Board was very supportive of their services and regards DAFHT as a very important community partner. The Board thanked both Mr. Borden and Ms. Barbour for their insightful presentation.

The CEO of Headwaters Health Care Centre and the Executive Director of DAFHT provided an update on Ontario Health Teams (OHT) in Dufferin Caledon highlighting a strong relationship and support of the OHT submission amongst community partners and the Mayor of Caledon. The CEO noted that there is a strong physician engagement group in the community.

3.2 STRATEGIC PLAN

The CEO presented the 2019-2022 Strategic Plan for final approval. The Board agreed that the new Strategic Plan is aligned with all work the hospital is doing and the Plan resonates with all Members. The Board will review the Values to understand what they mean to them and how they fit with their work going forward.

Motion: Moved by Greg Pope, seconded by Kirk Brannon "That the Board of Directors approve the 2019/2022 Strategic Plan." CARRIED

3.3 GOVERNANCE – HIGH PERFORMING BOARDS

The Chair welcomed Anne Corbett, Partner at Borden Ladner Gervais LLP and provided the Board with an overview of Ms. Corbett's Bio. Anne Corbett provided the Board with a very comprehensive and dynamic overview of the Board's role, fiduciary responsibility, Board best practices, on-boarding new Board Directors and emphasized the importance of culture and trust amongst Board Members.

Members of the Board were impressed by Anne's knowledge and enthusiasm. Several questions were asked around meetings without management, her thoughts on additional Committees of the Board, In Camera best practices and other governance questions.

4.1 FOUNDATION REPORT

Kirk Brannon provided the Board with an update on fundraising events and revenue to date. He also updated the Board on marketing initiatives for April and May 2019. The Executive Director of the Foundation provided a further verbal update on a few additional noteworthy items.

The Executive Director noted that a website for the Gala silent auction items was created for those unable to attend but would like to participate. She introduced Iceberg Philanthropy one of the new programs introduced this year that applies direct mail strategies to planned giving outreach which has already resulted in several individuals identifying themselves and confirming their bequests in writing. Several others have made general donations as a result

Their first digital campaign of the year resulted in increased engagement of 75 new followers across all platforms due to our Doctor's Day and Volunteer Week posts. Engagement by our page on FB & Instagram for March – 1,418 engaged users; April – 6,352 engaged users with a percentage Increase: 127%

Jenn Davies, new Senior Officer, Signature Events and Community Engagement will join the Headwaters Foundation on March 8.

4.2 MAC REPORT

The Chief of Staff provided the Board with highlights from the Medical Advisory Committee. The Chief of Family Practice has announced she will not extend her term as Chief of Family Practice beyond June 30, 2019. A recruitment plan is going to be initiated in the coming weeks.

The Medical Advisory Committee discussed the creation of a Division of the Hospitalist Medicine with a Lead Hospitalist who would report up to the Chief of Family Practice and is recommending to the Board for approval.

The Board asked if there would be a financial impact. The Chief of Staff confirmed no financial impact however a stipend is being considered.

Motion: Moved by Lori Ker, seconded by Krista Collinson "That the Board of Directors approve a Division of the Hospitalist Medicine be developed with a Lead Hospitalist." CARRIED

4.3 CEO UPDATE

The CEO confirmed that Headwaters has not received their funding letter to date but expected it later in the week. She noted that the Minister was reconvening work on medium size hospitals and the way they are funded.

The CEO noted that occupancy levels at the hospital are up and steady and that the hospitalist level is good.

Welcome Centre renovations have been approved by the Ministry and Emergency Department renovations are with the Ministry for final review. Finance is working with the Foundation on funding for both projects.

Meditech expense work is underway and is quite demanding on the Vice President of Corporate Services' time. Leadership is being asked to assist in her absence.

Priorities conversation with Leadership to take place in June.

4.4 GOVERNANCE COMMITTEE

The Chair of Governance provided an update on Board Director recruitment and noted that interviews were scheduled for May 2, 2019. Board self assessment results have been reviewed/documented and a preliminary action plan has been drafted. There have been two submissions for the Doctor David Scott Award and will be reviewed by Governance Committee in May. Hospital Membership will be brought forward for approval on May 28, 2019 to the Board of Directors for approval.

5.1 CONSENT AGENDA

The consent agenda items were included in the meeting materials.

Motion: Moved by Lori Ker, seconded by Sandy Kang-Gill "That the Board of Directors approve the Consent Agenda items" CARRIED

6.1 INFORMATION ITEMS

The Chair reviewed all upcoming meetings and events.

7.0 ADJOURNMENT

With there being no further business, the meeting was adjourned at 8:20 pm.



Louise Kindree, Board Chair



Stacey Daub, Secretary