

ATTENDANCE REGISTER											
P = Present R = Regrets A= Absent t/c = teleconference											
Committee Member	Sept. 24/19	Oct. 29/19	Nov. 26/19	Jan. 28/20	Feb. 25/20	Mar. 24/20	April 28/20	May 26/20	June 23/20	Aug	# of Mtgs.
Lori Ker, Chair	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Sandy Kang-Gill, Vice Chair	P	P	P	t/c	P	t/c	t/c	t/c	t/c		9
Krista Collinson	P	P	P	t/c	R	t/c	t/c	t/c	t/c		8
Janice Cockburn	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Louise Kindree	P	P	P	R	P	t/c	t/c	t/c	t/c		8
Warren Maycock	P	A	P	P	A	t/c	R	t/c	R		5
Hugh O’Brodovich	P	P	P	t/c	t/c	t/c	t/c	t/c	t/c		9
Janice Peters	P	P	t/c	t/c	t/c	t/c	t/c	t/c	t/c		9
Tim Peters (F)	P	P	P	t/c	P	t/c	t/c	t/c	t/c		9
Greg Pope	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Dave Straughan	R	P	R	P	P	t/c	t/c	t/c	t/c		7
Ken Topping	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Carolyn Young	P	R	P	P	t/c	t/c	t/c	t/c	t/c		8
Kim Delahunt	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Dr. Peter Cino	P	P	P	P	R	t/c	t/c	t/c	R		7
Peter Varga	P	P	P	P	P	t/c	t/c	t/c	t/c		9
Dr. Jeff McKinnon	R	P	P	P	P	t/c	t/c	t/c	R		7
Dr. Mercedes Rodriguez	P	P	P	P	P	R	t/c	t/c	t/c		8

Staff Present: Bonnie Kulba, Cathy van Leipsig **Guest:**

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:00 pm.

2.0 PRELIMINARY ITEMS

2.1 Chair’s Remarks

The Chair welcomed and thanked the Board for attending the meeting by phone or via Microsoft Teams due to COVID-19.

2.2 Disclosure of Conflicts

As noted, all received Statements of Interest are a standard part of the package.

2.3 Approval of Agenda

MOTION: Moved by Ken Topping, seconded by Dave Straughan, “that the Agenda as presented be approved.” **CARRIED**

2.4 Board Director Interests – Standing

No changes to this item.

2.5 Action Item Log

All items up to date except for Board Retreat which is deferred due to COVID-19. This will be a priority during the 2020/21 new Board term.

3.0 BUSINESS OF THE MEETING

3.1 Governance Report

Board Director Recruitment

The Chair of Governance noted his confidence in recommending the following candidates and feels the hospital has a good slate of Board and Community Members going forward. He also noted that there are a few candidates under consideration for the Patient, Family, Caregiver (PFC) role which is a new and

key role to provide a focus on patient experience.

Recommended Candidates for Board of Directors

- Winnifred Anderson
- Adrian Bitá
- Barb Fitzgerald
- Gerry Merkley
- Shelley Scriver

Motion: Moved by Ken Topping, seconded by Greg Pope, “that the Board of Directors approve the nominated candidates for election at the Annual General Meeting on August 18, 2020.” CARRIED

Board Self-Assessment Survey

The Board’s Performance Trend shows a continual improvement over six years, including in the last year, in each of the seven survey categories including:

- Board Quality
- Board Role and Management Relationship
- Board Structure
- Individual Director’s Functioning
- Meeting Processes
- Overall Board Functioning
- Performing Board Roles

The results showed an improvement in the average score for each category assessed compared to previous years’ surveys for Headwaters.

Annual General Meeting

The Annual General Meeting will be held virtually due to COVID-19 on August 18, 2020 at 7:00 pm (tbc). The Dr. David Scott Award and Chair’s Award are both in progress. Deadline for Dr. David Scott Award is July 17, 2020. Recipients will be announced on August 18, 2020 at the Annual General Meeting.

Hospital Membership

The General Operating Bylaws and the *Corporations Act* require that members can only be admitted to the Corporation by resolution of the Board of Directors, prior to the Annual General Meeting.

The following meet the membership requirements as outlined in the Bylaws and are being presented to the Board of Directors for approval.

NAME	LOCATION
Adrian Bitá	Orangeville, Ontario
Kirk Brannon	Caledon East, Ontario
Joyce Brannon	Caledon East, Ontario
Janice Cockburn	Orangeville, Ontario
Krista Collinson	Caledon, Ontario
Bill and Evelyn deGroot	Mono, Ontario
Barb Fitzgerald	Caledon, Ontario
Judy Hendy	Orangeville, Ontario

Jamie Johnston (Orangeville Honda)	Mono, Ontario
Sandy Kang-Gill	Caledon, Ontario
Lori Ker	Mono, Ontario
Louise Kindree	Caledon East, Ontario
Christa Losberg	Alton, Ontario
Warren Maycock	Orangeville, Ontario
Hugh O’Brodivich	Mono, Ontario
Karen O’Brodivich	Mono, Ontario
Greg Pope	Palgrave, Ontario
John Scriver	Belfountain, Ontario
Shelley Scriver	Belfountain, Ontario
Dr. Michael Stefanos	Mississauga, Ontario
David Straughan	Caledon Village, Ontario
Lynn Topping	Shelburne, Ontario
Ken Topping	Shelburne, Ontario
John Wilson	Caledon, Ontario

Motion: Moved by Ken Topping, seconded by Louise Kindree, “that the Board of Directors approve the Hospital Membership.” CARRIED

3.2 Responsibilities of Individual Directors and Committee Members Policy

Policy revised to define the Patient, Family and Caregiver Director position and provide clarity around non-Board Director Committee Members (Community Members).

Motion: Moved by Ken Topping, seconded by Dave Straughan, “that the Board of Directors approve the revised Policy as presented.” CARRIED

3.3 MAC – Update

In the absence of the Chief of Staff the Board Chair provided a verbal update provided by Chief of Staff. Verbal update focused on highlights from most recent Medical Advisory Committee meeting.

3.4 CEO Report

The CEO provided an overview of local and provincial updates, COVID Assessment Centre update including number of visitors being swabbed daily and an update on the Hospital Relaunch Committee. She noted that the Hospital Relaunch Committee was focusing on surgeries first and then turning their attention to all other programs stressing the importance of everyone’s health and safety.

4.0 STRATEGIC DISCUSSIONS

4.1 Care4 Project Update

The Vice President of Patient Services and Chief Nursing Executive provided an update on the Care4 project. He noted that the current Chief Medical Information Officer (CMIO) resigned from his position as CMIO due the COVID-19 taking much of his time and attention. The CMIO position has been filled by an alternate physician.

A new go-live date has been identified for May-June 2021.

The Board was pleased with the Care4 update and asked if there were any risks at this time to which the Vice President did not feel so.

4.2 Hills of Headwaters (OHT)

The Hills of Headwaters Collaborative was chosen as one of the Province's 24 Ontario Health Teams in the first wave of approvals. The catchment area covers Dufferin and Caledon.

Due to COVID-19 the work did slow down however the CEO confirmed that every effort was being made to start to ramp up again. The pandemic was highlighted as strengthening the partnerships of the Hills of Headwaters Collaborative OHT and across Dufferin Caledon as many examples of partnership were demonstrated. Much collaboration between partners took place and continues to evolve.

5.0 CONSENT AGENDA

5.1 Minutes from the May 26, 2020 Board of Directors Meeting.

Motion: Moved by Louise Kindree, seconded by Ken Topping, "that the Board of Directors approve the Consent Agenda." CARRIED

6.0 INFORMATION

6.1 Foundation Report

6.2 Planning for Second Wave of COVID-19

These items are information only

7.0 ADJOURNMENT

With there being no further business, the meeting was adjourned at 6:34 pm.
Directors moved to In Camera meeting.



Lori Ker, Board Chair



Kim Delahunt, Secretary